

**KEAAU MIDDLE SCHOOL
SCHOOL COMMUNITY COUNCIL MINUTES**

October 16, 2020 3:00 pm

Location: Google Meets

- 1) Meeting: 3:14-3:56 pm
Members of KMS SCC present: Elna Gomes, Cheryl Kiefer, Kristel Meyers, Julianne Arkangel-Kawaha, Heather Simon, Karrin Hauanio, Janean Stone, Esther Atwell (presided in place of Stan)
- 2) Secretary's Report: May 2020 SCC meeting was done virtually via Google Meets and the principal's evaluation was submitted on time
- 3) New Business:
 - a. Welcome to all SCC members: Julianne is new member and Brandon has moved on to Keaau Elementary School
 - b. Gratitude for the completion of the razing project; update/option for use of available space
 - i. No plans to build anything at this time. Construction company's next task is to get rid of the contaminated dirt pile, the ground will be leveled and graveled as a parking lot. No plan to build anything due to budget situation. Nothing in the long-term plan. There was a master plan with all schools in the state previously in which KMS had wanted to have a multipurpose building and office space upfront, but it will not happen in the near future.
 - c. Fees for unreturned school uniform shirts - \$5
 - i. Last school year, unable to collect the obligation, but then it follows the students to high school where they will not be able to receive a diploma until the obligation is cleared, so KMS does not necessarily benefit
 - ii. Approved by SCC unanimously
 - d. Fees for Chromebooks - damage/non-return - up to \$100
 - i. Sometimes Chromebooks are returned with black screen and other issues
 - ii. Approved by SCC unanimously
 - e. Fees for MiFis - damage/non-return - up to \$100
 - i. DOE bought and are paying monthly fees for MiFis to help families with online instructions; this is a pre-emptive request in case of damage and/or loss as no MiFis are due to be returned yet
 - ii. Approved by SCC unanimously
- 4) Old Business: N/A
- 5) Principal's Report:
 - a. Transition to blended learning model.
 - i. Attachment sent via email
 - ii. Current status is orange. Teachers are teaching online and only special ed is in person. Feedback from teachers is that virtual teaching seems to be more exhausting: the amount of repetition is doubled compared to previously (10 times instead of 5 times), takes more energy to get them involved, tiring to be in front of the screen all day, it is also exhausting for the students

- b. COVID protocols - there are many protocols; would like the opportunity to review with SCC
 - i. Community members will take a look and email Elna with feedback
 - ii. Attachment sent via email

6) Committee Report: N/A

NEXT MEETING DATE: December 2020 sometime to review financial plan

KEAAU MIDDLE SCHOOL
SCHOOL COMMUNITY COUNCIL MINUTES

April 9, 2021, 3:30 pm

Location: Google Meets

- 1) Meeting called to order: 3:35 – 4:30 pm
Members of KMS SCC present: Esther Atwell, Elna Gomes, Cheryl Kiefer, Karrin Hauanio, Julianne Arkangel-Kawaha
- 2) Secretary's Report: Chairperson Stan Gapol contacted. Due to scheduling error, will not be attending today's meeting.
- 3) New Business:
 - a. Academic Plan review and assurances due April 30, 2021. Electronic draft was emailed. Members will review the document and present questions at the next meeting.
- 4) Old Business: n/a
- 5) Principal's Report:
 - a. Academic plan is a 3-year plan. The draft is color coded: text in blue written in school year 2020-2021 prior to instructional schedule, model, and delivery changes due to COVID-19 pandemic; text in orange includes new additions and revisions.
 - i. Source of Funds CLSD: a five-year federal Comprehensive Literacy State Development Grant to supplement current literacy efforts with innovative strategies to accelerate student achievement amongst struggling subgroups of students
 - ii. School Ideas for Innovation and Pilot Project: Kupon Academy to include four core teachers using project-based learning and interdisciplinary units to research and design solutions to global or community problems. Model of instruction may or may not be hybrid and will be determined based on student enrollment and voice.
 - iii. School Ideas for Innovation and Pilot Project: Distance Learning option will remain open for families who elect to continue distance learning model after schools is fully reopened.
- 6) Committee Report: Community Engagement reported that parent attendance in virtual meetings dropped substantially, from 30+ to 2, when the topics changed from Covid-related arrangements to topics more traditionally associated with parent engagement. Cheryl suggested incentives for attendance, shared that food had been a good incentive for PTSA activities and suggested gift cards in light of pandemic health concerns.

NEXT MEETING DATE: April 22, 2021 3:00 pm, in-person with video conferencing option for those who are uncomfortable or unable to physically attend. Please check email for link sent by Karrin.

KEAAU MIDDLE SCHOOL
SCHOOL COMMUNITY COUNCIL MINUTES
April 22, 2021 3:00 pm
Location: Principal's Office/Google Meets

- 1) Meeting called to order: 3:07-4:00 pm
Members of KMS SCC present: Elna Gomes, Stan Gapol, Cheryl Kiefer, Karrin Hauanio, Esther Atwell, Heather Simon, Janean Stone, Kristel Brogdon, Julianne Arkangel-Kawaha
- 2) Secretary's Report: Academic Plan sent out for review with guidelines from informal 4/9/21 SCC meeting.
- 3) New Business:
 - a. Academic Plan clarifications made with reference to Title I Addendum at end of document. Academic Plan approved unanimously.
 - b. Bell schedule options in planning phase for SY 2021-2022
 - i. All students returning for In-Person learning for SY 2021-2022
 - ii. One bell schedule option will basically follow current schedule but with all student on campus and no A/B as all will attend together. Wednesday will continue to include intervention and collaboration time. This option also aims to coordinate with Kea'au High School bell schedule.
 - c. Two PC Days in SY 2021-2022 will possibly be split with one at start of year and one in January for possible KKP Complex Summit.
 - d. ESY (Extended School-Year) services will be provided this 2021 summer. VP Karrin Hauanio will oversee SSC duties for 202 Summer due to SSC change to 10-month position.
- 4) Old Business:
 - a. Academic plan is a 3-year plan. The draft is color coded: text in blue written in school year 2020-2021 prior to instructional schedule, model, and delivery changes due to COVID-19 pandemic; text in orange includes new additions and revisions.
 - i. Source of Funds CLSD: a five-year federal Comprehensive Literacy State Development Grant to supplement current literacy efforts with innovative strategies to accelerate student achievement amongst struggling subgroups of students
 - ii. School Ideas for Innovation and Pilot Project: Kupono Academy to include four core teachers using project-based learning and interdisciplinary units to research and design solutions to global or community problems. Model of instruction may or may not be hybrid and will be determined based on student enrollment and voice.
 - iii. School Ideas for Innovation and Pilot Project: Distance Learning option will remain open for families who elect to continue distance learning model after schools is fully reopened.
 - b. Fees for unreturned school uniform shirts - \$5
 - i. Obligation for uniform will be collected at end of 8th grade or obligation will follow student to high school.

5) Principal's Report:

- a. Academic Plan was sent out for review again with guidelines.
- b. COVID protocols for all students and staff, including screening protocols, classroom (social distancing, mask wearing, etc.)/recess/transition protocols, and COVID Response procedures (identify/inform close contacts, letter to staff and parents). Screening protocol includes temperature check and colored wristbands that change each day for all students and staff. Safety measures also put in throughout campus, such as one water fountain open to fill bottles only, water bottles provided for all, bathroom monitor.
- c. In-Person Learning students count on campus is approximately 250. A few calls from families informing us of positive cases after Spring Break.
- d. Covid-19 impacted school funding a little, but State has provided funding as well.
- e. Distance Learning for 2021-2022 will not include paper packets. If a family chooses to keep child out of school and at home, but has no internet at home, student will need to be homeschooled. State will not be paying for mi-fis next school year.
- f. Removal of Kea'au Public Library
 - i. Removal has been on the agenda for many years but recently regained priority as Shipman donated land for construction of a new library.
- g. HIDOE provided roving security services, which are shared with other schools in the Kea'au Complex.
- h. KMS 2021 Summer Programs
 - i. Programs include: Summer Bridge (upcoming 6th grade), Summer Boost (current 6th/7th grade), ESY, Coding Camp

6) Committee Report:

- a. SCC members who are not school employees or parents have limited access to information and announcements. Suggestion: create a mailing list to include with mass email notifications (School Messenger) to parents.

NEXT MEETING DATE: TBD. Next meeting will be scheduled in May to complete SCC Principal Survey.

**KEAAU MIDDLE SCHOOL
SCHOOL COMMUNITY COUNCIL MINUTES**

May 11, 2021 3:00 pm

Location: Coffee Bean & Tea Leaf/Google Meets

- 1) Meeting called to order: 3:05-3:55 pm
Members of KMS SCC present: Stan Gapol, Cheryl Kiefer, Julianne Arkangel-Kawaha
- 2) Secretary's Report:
 - a. Role Clarification: Esther was SCC Secretary for SY 2019-2020. New SCC Secretary is Julianne Arkangel-Kawaha.
 - b. Due to sound and internet difficulties at Coffee Bean & Tea Leaf, google meets option was not available for this meeting. Stan, Cheryl, and Julianne continued with in-person meeting and will circulate Principal Survey privately via email to committee.
- 3) New Business:
 - a. SCC Principal Survey SY 2020-2021
 - i. In-person present committee members discussed all principal survey items ratings and answers. In-person members defer to teachers on campus for items IIA, IIB, and IIC.
 - ii. Answers agreed upon amongst present members and will be circulated via email for all committee members' input and approval.
 - iii. SCC Secretary will submit approved, signed survey to CAS.
 - b. SCC Self-Assessment Survey SY 2020-2021
 - i. In-person present committee members discussed all self-assessment survey items ratings and answers.
 - ii. Answers agreed upon amongst present members and will be circulated via email for all committee members' input and approval.
 - iii. SCC Secretary will submit completed survey answers online after committee approval.
- 4) Old Business:
 - a. SCC members who are not school employees or parents have limited access to information and announcements. Suggestion: create a mailing list to include with mass email notifications (School Messenger) to parents.
 - i. SCC Secretary will create SCC mailing list for outgoing mass email broadcasts, and will consult with administration regarding their email broadcasts.
- 5) Principal's Report: N/A
- 6) Committee Report: N/A

NEXT MEETING DATE: TBD