

**KEA‘AU MIDDLE SCHOOL COMMUNITY COUNCIL MEETING MINUTES**  
**AUGUST 21 2023**  
**In-person Conference**  
**3:00-4:00pm**

**AGENDA**

**Call to Order:** 3:03pm

**KMS SCC Members present:** Yonemori, McCracken, Morin, Agudo, Juan, Quiocho, Williams

**Approval of the Minutes**

- a. N/A (first meeting)

**Unfinished Business:** N/A (first meeting)

**Agenda calendar items:**

- b. Principal presentation:
  - i. Role of SCC: review Academic and Financial Plans and recommend revisions or approval, review evidence of school progress on the Academic Plan, Participate in the Principal selection and evaluation process, provide community input opportunities, recommend repair and maintenance needs to the principal, recommendations for revising school level policies and procedures, request waivers
  - ii. Superintendent's Picture:
    - 1. Workforce development, thriving and contributing members of society, democratic participation
  - iii. Strategic Plan
    - 1. New Strategic and Implementation plan has been approved by the BOE
      - a. Main Areas: High Quality Learning for All, High Quality Educator Workforce, Efficient and Effective Operations at all Levels

2. Our graduates are globally competitive, locally committed.
- iv. For KMS this means...
    1. Building schoolwide data systems to monitor instruction, interventions, growth/proficiency, behavior, attendance, and social emotional health.
    2. Align practices to middle level education structures including teaming, advisory and a focus on the whole child.
    3. Family and school stakeholder engagement (opportunities for feedback/collaboration) and committees
    4. Professional development and training for all staff
    5. Student interventions (academic, social-emotional, behavior, trauma/poverty)

**New Business:**

**7. Announcements:**

**8. Next meeting:**

- i. Financial Plan (around October)
- ii. Device damage payback (Chromebooks)
- iii. Uniform charges

**Events:**

**Other meetings:**

February: Waiver Days

April-May: Academic Plan

**9. Adjournment Time:**

Persons requiring special assistance or services, such as a sign language interpreter, should call Hawaii Interpreting Services, at 394-7706 at least three business days before the meeting.

**KEA‘AU MIDDLE SCHOOL COMMUNITY COUNCIL MEETING MINUTES**  
**December 20, 2023**  
**In-person Conference**  
**3:00-4:00pm**

**AGENDA**

1. **Call to Order:** 3:02pm
  
2. **KMS SCC Members present:** Yonemori, McCracken, Morin, Agudo, Juan, Quiocho, Williams, Collins
  
3. **Approval of the Minutes**
  - c. Approved
4. **Unfinished Business: N/A**
5. **Agenda calendar items:**
  - d. Principal presentation:
    - i. Salaried Financial Plan:
      1. Comprehensive Needs Assessment to provide a picture of the structure and performance of our school and drive our academic plan, our financial plan, and our waiver day plans.
    - ii. Identified areas of need:
      1. Different levels of students
      2. Low basic math and reading skills
      3. Chronic absenteeism
      4. Self-efficacy and emotional regulation
      5. Addressing inappropriate student behavior
    - iii. Comprehensive Financial plan due 4/2024 for both Weighted Student Formula and Special Education Per Pupil Allocation funding sources.
    - iv. Positions requested
      1. General education teachers: 41
      2. Special education teachers: 12
      3. Counselors: 4

4. Non-classroom teachers: 4
  5. Vice Principals: 3
  6. Principal: 1
  7. Account clerk- 1
  8. Custodians 4 F/T and 2 (0.5)
  9. EAs: 13.5
  10. Health aide: 1
  11. Office assistant: 5
  12. SASA: 1
  13. Security: 4
  14. Techs: 2
- v. Percentage of school budget spent on payroll: 95%
  - vi. SCC Recommendation: plan approved as presented to submit to the Complex Area Superintendent for approval

## 2. Waiver Days

- a. Waiver days are meant to be used as days needed for professional development for instructional staff in addition to the 2 days granted in the HSTA CBA to address the needs identified in the CNA.
  - b. Current school year we requested 5. Next school year we will be requesting 4 or 5 days for addressing our CNA root causes and student needs, accelerate learning and addressing learning gaps. If the Big Island AMLE happens again next year, it will be 5. If it does not, it will be 4.
- ## 3. Device damage payback (for student Chromebooks):
- a. Proposal of a sliding scale charge in order to take circumstances into consideration when identifying a charge as determined by the administrators. For example, intentionally breaking computers vs. accidental.
    - i. SCC approves proposal as presented.
- ## 4. Uniform charge: Similar to the uniforms, the school is proposing that we use a sliding scale charge to make the same discretionary calls depending on the circumstance. The charge will never exceed the cost of the item.

## **6. Announcements:**

### **Next meeting:**

iv. March 11, 2023: Academic Plan

### **Events:**

**Other meetings:** Possible discussion regarding community events.

## **7. Adjournment Time: 3:45p**

Persons requiring special assistance or services, such as a sign language interpreter, should call Hawaii Interpreting Services, at 394-7706 at least three business days before the meeting.

# **KEA'AU MIDDLE SCHOOL COMMUNITY COUNCIL MEETING MINUTES**

## **March 11, 2024**

### **In-person Conference**

### **3:00-4:00pm**

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## **AGENDA**

**Call to Order:** 3:03pm

**KMS SCC Members present:** McCracken, Morin, Agudo, Juan, Quiocho

### **Approval of the Minutes**

a. Approved

### **Unfinished Business:**

Discussion of community event planning to be postponed until the next meeting so the full administration team is available.

**Agenda calendar items:**

[SY 2024-2025 Academic Plan Presentation](#)

**New Business:**

Bell Schedule Draft shared with SCC

**Announcements:**

Before end of year we will have to hold elections and SCC Evaluations

**Next meeting:**

April 8, 2024: SCC meets to review Financial Plan

**Events:**

Last week: Test Taking and Vaping

April 27: PTSA Health Fair

**Other meetings:**

**Adjournment Time: 4:03**

**KEA'AU MIDDLE SCHOOL COMMUNITY COUNCIL MEETING MINUTES**

**April 1, 2024**

**In-person Conference**

**3:00-4:00pm**

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**AGENDA**

**Call to Order: 3:00p**

**KMS SCC Members present:** McCracken, Morin, Agudo, Juan, Quiocho, Yonemori

## **Approval of the Minutes**

- b. Approved

## **Unfinished Business:**

Community Event Information- 4/27/2024 (9a - 1p)

- Health resource fair
- Fundraising for the school to make funds for PBIS and clubs
- PTSA participating
- SCC should have an informational table for families

## **Agenda calendar items:**

24-25 Financial Plan Presentation (Principal Yonemori)

- The academic plan and financial plan are meant to work together to address the student needs identified in the Comprehensive Needs Assessment (low growth in reading, low growth in mathematics, low self-efficacy leading to higher rates of disciplinary action, and high chronic absenteeism).
- Projected enrollment for next year was 747 students
  - WSF: \$4,987,734
    - Payroll subtotal is 89.95% of total WSF
    - Supplies/Equipment/Curriculum/Dues: \$261,218
  - SPPA: \$1,398,125
  - However, current counts show that we would have 36 less students than that which would lead to a drop of \$240,372. So we will be having to focus our purchases down to the must haves rather than “wish list items”.
- The proposed financial plan maintains the current filled positions.

**New Business: N/A**

## **Announcements:**

24-25 Elections- Kristina will send out an email seeking interest.

**Next meeting:**

May 6, 2024  
Evaluation survey

**KEA'AU MIDDLE SCHOOL COMMUNITY COUNCIL MEETING MINUTES**  
**May 6, 2024**  
**In-person Conference**  
**3:00-4:00pm**

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**AGENDA**

**Call to Order:** 3:00p

**KMS SCC Members present:** McCracken, Bree Cabanilla, Agudo, Quiocho, Yonemori, Morin (virtual)

**Approval of the Minutes**

c. Approved

**Old Business**

- 2023-2024 SCC Self-Assessment Survey
- 2023-2024 Principal Survey

**New Business:**

Elections: While three new members expressed interest in joining SCC for meetings and to provide feedback, there were no new candidates interested in running for committee positions so our board positions will continue as is.

For the 2024-2025 school year it is our hope that we will be able to get a steady student representative to join us for that missing stakeholder space.

**Announcements:**



Today is the final meeting of the year. Thank you to all SCC members, community and family members for all of your continued support and feedback to help our school grown and improve to support our keiki!

**Next meeting:**

Mid August- exact date TBD. Will be posted on our website and sent out via Talking points

**Other meetings:**

**Adjournment Time: 3:45p**