

SCC Minutes SY17-18

September 14 , 2017

October 19, 2017

November 15, 2017

December 18, 2017

February 6, 2018

March 6, 2018

April 16, 2018

May 22, 2018

KEAAU MIDDLE SCHOOL - SCHOOL COMMUNITY COUNCIL MINUTES

September 14, 2017

- 1) Introductions. Present were: Jeanine Acia, Liam Albano, Stan Gapol, Elna Gomes, Kristel Meyers, David Pavel, Elise Pratt, Sonya Scicchitano, Dewi Sosa, Janean Stone (roster attached)
- 2) Secretary's Report –
 - a. Meeting Minutes: This is the first meeting of the school year.
 - b. New members: Elise Pratt-Parent, Janean Stone-Alternate Parent, Teachers: David Pavel and Kristel Meyers and student Liam Albano voted on the board unanimously.
- 3) Title 1 Report –Presented by Randi Saplan Title 1 Coordinator & Resource Teacher. Requirements to be title stay that 47.2% students have free and reduced. All of our students are receiving free lunch regardless of income due to a special program. So now there is a calculation that puts us at 92% eligible where previously it was around 85%. Funds are used for student academics school wide. Funds support Mrs. Saplan's position and she also does training. A new position is being approved for a teacher in the ALC. This AELC is addressing behavior and academic issues. Previously had PTTs coverage is not available when they are out and the PTT is not credentialed. The AELC is one period during the day for whatever subject they are needing help with credit recovery. Some of the other items funds used for classroom supplies, parent involvement, PPTs and PTTs. Mrs. Saplan asked for input anytime for how to spend the Title 1 funds.
- 4) Principal's Report
 - a. Wendy Daniel leaving KMS to return to Kona on 9/18. There is a staff member, Connie Miyake, who will be TA until position can be posted and someone hired.
 - b. Student population 697 just short of projection. The amount of funds they took back was less than expected.
- 5) Committee Reports
 - a. Student Leadership Committee Report –Liam to consider for our next meeting.
- 6) New Business
 - a. New Hoodies for sale \$21. Only school approved hoodie approved.
 - b. In accordance with SCC Timeline: August
 - i. October Community Meeting #1 – Scheduled for our next meeting and in addition a short questionnaire for parents will be created by Mrs. Gomes and Leadership team will be passed out and KMS Open House 11/2 and Movie Night 9/29.
 - ii. SCC Orientation: Handouts on history, purpose, function & waivers reviewed. SCC Bylaws to be sent electronically.
 - c. Status of B building above the library – will be coming down this summer ending during school year. Contractors will be removing items from the building in April & May.
 - d. Dress Standard Fine: Proposal for charge of \$5 for any dress standard shirt that is loaned and not returned. Dress standard shirt is handed out when they are not in uniform. Can we send them back to security the last 10 minute record room? With a notice to go home if balance due.

NEXT MEETING DATE: October 19, 2017 at 3:00 in Principal's office.

KEAAU MIDDLE SCHOOL
SCHOOL COMMUNITY COUNCIL MINUTES
October 19, 2017
Community Meeting #1

- 1) Members of KMS SCC & community present: Jeanine Acia, Elna Gomes, Stan Gapol, Dustin Sampaga, Kahea Paradis, Karrin Hauanio, Liam Albano, Dewi Sosa, Brandon Tanabe.
Judith Pratt – excused. Absent: Sonya Scicchitano, Kristel Meyers
- 2) Secretary’s Report –
 - a. Previous Meeting Minutes- Stands as presented
- 3) Principal’s Report
 - a. Strive High Data- Results recently came out and CNA will be created.
 - b. Three Year Academic Plan until 2020 reviewed. Current copy attached.
 - c. Strive High Results – distributed/reviewed. We are not a school that requires intervention.
 - d. Needs Assessment Priorities Questionnaire. Group completed Academic Plan Parent Community Input Survey. Top 3 as reported on surveys completed by parents: Student Achievement, Character Education and Honors . * Results from SCC Community Meeting: Safety, Student Achievement, Parent Involvement, Community Involvement, Prof. Development, Enrichment, Character Building, Career Education, Electives, Remedial Courses, Honors Courses, Drug Education, Technology. (*Due to varying styles that survey was completed, results are far from scientific).
- 4) Committee Reports
 - a. Student Leadership Committee Report - no report
- 5) New Business
 - a. Community Engagement Office Workshop Series – Jeanine Acia reviewed a summary of workshop she attended on 9/26. This new office will oversee the SCC as well as other departments. They offer SCC training and resources. Reviewed what SCC role is and is not.

Next agenda item - Discipline

NEXT MEETING DATE: November 15, 2017 – 3:00pm

Resilience Film 2:20 Choral Room October 24.

KEAAU MIDDLE SCHOOL
SCHOOL COMMUNITY COUNCIL MINUTES
November 15, 2017

- 1) Members of KMS SCC present: Kristel Meyers, Janean Stone, Karrin Hauanio, Stan Gapol, Jeanine Acia, David Pavel, Elna Gomes, Brandon Tanabe: Excused Elise Pratt & Kahealani Paradis. Absent: Liam Albano, Sonya Scicchitano
Guest: Alex Cyran

- 2) New Business:
 - a. National Honor Society Presentation – Alex Cyran
Program will recognize 7th & 8th grade students with 3.75 GPA. Club will have dues and students will do projects and pay \$20 due. In order to collect dues must be approved by SCC. Stan Gapol made a motion to approve the \$20 dues collection Janean Stone 2nd all in favor – no opposed.
 - b. Officers – Need a Chairperson: Stan Gapol nominated as Chairperson and Kristel Meyers nominated for Vice Chair. All in favor.
 - c. Meeting time: Changed to 3:15.

- 3) Secretary's Report –
 - a. Meeting Minutes – approved as presented.

- 4) Principal's Report
 - a. Discipline Data: Discussion in attached report. Restorative justice program implemented and wants to cut down on students being removed from class to go to LRC. They will go to counselor to address the social / emotional issue with the idea to get them back to class so they don't miss too much instructional time.

- 5) Committee Reports - none

NEXT MEETING DATE: December 18, 2017 2:15 p.m.

KEAAU MIDDLE SCHOOL
SCHOOL COMMUNITY COUNCIL MINUTES
December 18, 2017
2:15 pm

- 1) Members of KMS SCC present: Jeanine Acia, Liam Albano, Elna Gomes, Stan Gapol, Karrin Hauanio, Kristel Meyers, Kahealani Paradis, David Pavel, Janean Stone
Absent: Elise Pratt & Sonya Scicchitano
- 2) Secretary's Report –
 - a. Meeting Minutes – Approved as presented.
- 3) Principal's Report
 - a. PD Waiver Day Request: Two Professional Collaboration Days are slated for beginning of the year in August and one in January in conjunction with KKP complex. Therefore there is a request for an additional waiver day at the beginning of the school year to hold the KKP summit. Request was unanimously approved for August 6, 2018.
 - b. Present Salaried Financial Plan – approved by SCC.
- 4) Committee Reports

NEXT MEETING DATE: Tuesday, January 23, 2018 3:15

KEAAU MIDDLE SCHOOL
SCHOOL COMMUNITY COUNCIL MINUTES
February 6, 2018 3:15 pm

- 1) Members of KMS SCC present: Jeanine Acia, Liam Albano, Stan Gapol, Elna Gomes, Kristel Meyers, David Pavel, Janean Stone, Brandon Tanabe (Kahealani Paradis excused)
- 2) Secretary's Report – Meeting called to order 3:22.
 - a. Meeting Minutes (December 2017) Approved as presented
- 3) Principal's Report
 - a. Discipline Statistics –Reports Attached - Numbers have decreased significantly since last year. Teaming helps as they can collaborate. Opening a 2nd FSC classroom (SPED Fully Self Contained) as the current classroom is too full.
- 4) Committee Reports: None
- 5) New Business: This summer there will be many DAG projects. Demolition of B building, re-roofing of K building, gutters on I, portables covering the stairs and ramps.
- 6) Parents continue to drop students off in the front of the school. Some discussion on how to change this. Manpower is an issue in having someone stands out front to supervise. Also the effects may not be long term. Touched on making some signs.
- 7) Academic Plan Update: A few revisions were made in the wording to be more in line with AMLE 16 Characteristics. No actions changed. Revised plan will be shared with Leadership.
- 8) Discussion on new split schedule. Best advice to collect data over many years. Overall consensus is the current bell schedule with the 6th graders being separate was positive.

NEXT MEETING DATE: Tuesday, March 6, 2018 3:15

KEAAU MIDDLE SCHOOL
SCHOOL COMMUNITY COUNCIL MINUTES
March 6, 2018 3:15 pm

- 1) Members of KMS SCC present: Stan Gapol, Elna Gomes, Karrin Hauanio, Elise Pratt, David Pavel, Janean Stone, Jeanine Acia
Absent: Kahealani Paradis, Kristel Meyers, Liam Albano.
- 2) Secretary's Report –
 - a. Meeting Minutes: Stands as Amended
- 3) New Business
 - a. Challenge 5 Presentation – Strive for Less than 5 (Guest speakers: Tina Haraguchi - KHS, Kerrine Smith – District Office, Anne Holmlund- KMS Counselor) Copy of Presentation attached to minutes.
At the end of last school year the percentage of students who were not absent 90.53% in KKP. This equates to an average of 492 students absent on a given day. Focus is now on chronic absenteeism (8.5% in school year or 15+ days in school year). EO year last year KMS was 34.7% of students are chronically absent. State average is 15% chronically absent goal is 9%. 2020. Our community has many barriers: high poverty, crime rate, domestic violence, low levels of education, unemployment, poor infrastructure. By 8th grade attendance is a better predictor of graduating than standardized tests. Challenge Five started at a school in Michigan and they have 2 concepts to success: 1) Disrupt the Status Quo. 2) Establish a new normal.
 - b. School Safety : Stan Gapol inquired on behalf of a Community Safety Committee he is on about school safety in light of recent gun violence. KMS has mandatory lockdown, shelter in place drills and recently had a Vulnerability Assessment with State Office of Safety.
- 4) Principal's Report
 - a. Academic Plan Review: Aligned with State Strategic Plan until 2021. Committee unanimously approved the current plan as presented.
 - b. Bell Schedule Presented – See Attached
- 5) Committee Reports - none

Meeting Adjourned: 4:45

NEXT MEETING DATE April 16 - 3:15:

KEAAU MIDDLE SCHOOL
SCHOOL COMMUNITY COUNCIL MINUTES
April 16, 2018 3:15 pm

- 1) Members of KMS SCC present: Jeanine Acia, Stan Gapol, Elna Gomes, Kristel Meyers, David Pavel, Esther Atwell (Liam Albano, Janean Stone, Elise Pratt, excused) Brandon Tanabe, Kahealani Paradis absent
- 2) Secretary's Report –
 - a. Meeting Minutes – Approved as Presented
- 3) New Business
 - a. SCC Assurances Form: Committee reviewed SCC Recommendations to the three-year Academic Plan and Financial Plan. Discussion about District Exemptions. Without having data in front of us, Committee felt the number was low. Issue is a mute point.
 - b. Room Temperatures: Few teachers complained about classroom temperatures when it was hot recently. One room documented 94 degrees. How can we get attention from DOE so we can be on the list? Temperatures affecting abilities and behaviors. The rooms that need assistance are primarily the portables – P Building. Can get lower BTU air conditioners to work with lower watts. Topic to be brought forward next year.
 - c. SCC member returnees: Stan, David, Kristel, Esther all returning next year.
- 4) Principal's Report
 - a. Academic/Fin Plan Update: Up to date. Assurances form was completed and submitted.
- 5) Committee Reports: Kerrine Smith did a Challenge 5 presentation at the Puna Community Neighborhood Watch Captain's meeting last month. Stan said that it was a good presentation. Karrin piloting a new program in 6th grade next year to reduce absenteeism. She will be partnering with Family Court and Prosecutor's office and Probation Office.

Meeting adjourned: 4:14

NEXT MEETING DATE: Principal Review. Date to be determined.

KEAAU MIDDLE SCHOOL
SCHOOL COMMUNITY COUNCIL MINUTES
May 22, 2018 3:30 pm

- 1) Members of KMS SCC present: Jeanine Acia, Esther Atwell, Stan Gapol, Kristel Meyers, David Pavel, Janean Stone
- 2) Secretary's Report –
 - a. Meeting Minutes – Approved as presented
- 3) New Business
 - a. Principal Evaluation - Completed
 - b. 2018-2019 School Year - All members present returning next year.

NEXT MEETING DATE: TBA