



STATE OF HAWAII
DEPARTMENT OF EDUCATION
KA 'OIHANA HO'ONA'AUAO
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF FACILITIES AND OPERATIONS

August 1, 2024

Dear Ka'ū-Kea'au-Pāhoa Complex Area Families:

In preparation for the start of school, the Student Transportation Services Branch (STSB) has temporarily suspended regular education school bus routes for the Ka'ū-Kea'au-Pāhoa Complex Area due to limited driver availability. The Hawaii State Department of Education is actively working with our vendor to remedy this issue as quickly as possible; however, restoration of services is a process.

We apologize for the inconvenience this temporary disruption may cause. As STSB works to re-incorporate suspended services, please remember to apply for the school bus as soon as the quarterly periods open.

Quarter 2: September 16, 2024 – November 15, 2024

Quarter 3: November 25, 2024 – January 17, 2025

Quarter 4: January 31, 2025 – March 25, 2025

For families that have paid for school bus service for Quarter 1, please apply for a refund online here: [Request for Refund](#). Please make sure to include a current mailing address on your request form.

If you are able to transport your child, parent mileage reimbursement is an option. Please complete the attached form and submit it to the school office as soon as possible for processing. Please include a copy of:

- Current insurance card; and
- Driver's license (driver and the payee).

Ka'ū-Kea'au-Pāhoa Complex Area Families
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Should you have any questions, please contact the Student Transportation Services Branch, (808) 784-6850 or via email at stsb@k12.hi.us.

Sincerely,



Audrey Hidano
Interim Assistant Superintendent

AH:mo
Attachment

c: Stacey Bello, Complex Area Superintendent, Ka'ū-Kea'au-Pāhoa Complex
Student Transportation Services Branch



STATE OF HAWAI'I
DEPARTMENT OF EDUCATION
STUDENT TRANSPORTATION SERVICES

REQUEST FOR PRIVATE CAR MILEAGE REIMBURSEMENT

Name of Parent/Guardian: _____ Phone #1: _____ Phone #2: _____

Home Address: _____ Zip Code: _____

Name of Payee (if different): _____ Phone #1: _____ Phone #2: _____

Mailing Address: _____ Zip Code: _____

Driver's Name: _____ Driver's Phone: _____

Insurance Company: _____ Policy No. (last 4 #'s): _____

Effective Date: _____ to _____

Name of Student (s): _____

School(s): _____

I will be claiming Mileage Reimbursement for School Year _____:
(Check appropriate box)

- Morning:** Home to Assigned Bus Stop/School
- Afternoon:** Assigned Bus Stop/School to Home
- Roundtrip:** Home to Bus Stop/School **plus** Bus Stop/School to Home

I certify the above information is true and correct. I understand misrepresentation on this request may result in loss of mileage reimbursement privileges.

(Signature of Parent/Guardian) (Date)

I certify student(s) attends school(s) indicated, and agree to verify monthly attendance.

(Signature of Principal/Designee) (Date)

To Be Completed by Student Transportation Officer:

* Homeless SPED Other _____

Distance from Home to Assigned Bus Stop/School: _____

Minimum Qualifying Distance for Student's School Level: _____

Total Qualifying One-Way Mileage for Reimbursement: _____

Total Daily Mileage for Reimbursement: _____

(Signature of Student Transportation Officer) (Date)

APPROVED **DISAPPROVED**

(Signature of Student Transportation Services Manager) (Date)

* "Homeless" means individuals who lack a fixed, regular and adequate nighttime residence (within the meaning of section 42 USCS §11302(a)(1)) and includes:

- (i) children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
- (ii) children and youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 42 USCS §11302(a)(2)(C));
- (iii) children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings; and
- (iv) migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle.

If you have any questions regarding the above, please call 1-866-927-7095.